

## Professional Partner Engagement Form

Professional Partner Membership is based on a per firm basis  
Please complete all sections in BLOCK CAPITALS

### COMPANY DETAILS

Name of company representative:

Position:

Firm name:

Company address:

Postcode:

Telephone:

Mobile:

Email address:

Website address:

### INFORMATION ABOUT YOUR FIRM

(please complete and tick as appropriate)

#### What is your firm's main business activity?

Surveyor

Solicitor

Accountant

Other:

#### Are you or your firm a member of any professional bodies or associations?

You:

Firm:

### MEMBERSHIP FEES

**Professional Partner** - £780 annually/£65 monthly + VAT

Payment: Membership Fees will be invoiced annually in December for the following year.

Payment will be due within 30 days of receipt of invoice.

Please tick if you wish to pay monthly (£65 + VAT per month)

### ACKNOWLEDGEMENT & ACCEPTANCE

(please complete and tick as appropriate)

Firm is not insolvent.

Firm is not subject to any existing or threatened dispute, claim or litigation that will or may prevent or restrict Firm from continuing as a financial intermediary or broker firm.

Firm holds all relevant licences, consents, regulatory authorisations, permissions or approvals necessary to act as a financial intermediary or broker firm.

Firm is covered by professional indemnity insurance.

Firm complies with all applicable financial crime laws and regulations; including the UK Bribery Act 2010, the Criminal Finances Act 2017, sanctions, money laundering and anti-tax evasion regulations.

Firm complies with all applicable laws relating to anti-slavery, including without limitation, the Modern Slavery Act 2015.

I have read and accept the Terms and Conditions for the FIBA Membership found on the website at: [www.fiba.org.uk](http://www.fiba.org.uk)

Please tick to acknowledge you have read them.

The signatory below has authority to act for the firm:

#### Accepted by:

Name:

Signature:

Position in firm (Principal/Director/Partner/Other):

Date:



# Instruction to your Bank or Building Society to pay by Direct Debit



Please complete the whole form, using a ball point pen,  
and send it to:

The Financial Intermediary & Broker Association  
Fintel House, St Andrew's Road,  
Huddersfield HD1 6NA

Name(s) of Account Holder(s):

  

Bank/Building Society Account Number:

Branch Sort Code:

Name and full postal address of your Bank/Building Society:

To: The Manager	Bank/Building Society
Address	
<input type="text"/>	
<input type="text"/>	Postcode

Reference:

Service user number:

*For The Financial Intermediary & Broker Association official use only.  
This is not part of the instruction to your Bank or Building Society.*

### Instruction to your Bank or Building Society

Please pay The Financial Intermediary & Broker Association Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Financial Intermediary & Broker Association and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

DDI15/15

**This guarantee should be detached and retained by the payer.**

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit The Financial Intermediary & Broker Association will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The Financial Intermediary & Broker Association to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by The Financial Intermediary & Broker Association or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when The Financial Intermediary & Broker Association asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.