

Registered office: SimplyBiz Services Ltd, Fintel House, St Andrew's Road, Huddersfield HD1 6NA

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Registered in England No. 4590781

**Your contact details**

Name:	Position:
Firm name:	
Business address:	
	Postcode:
Telephone:	Mobile:
Email address:	Website address:

**Full Permissions Support – level of service required** *(please tick as appropriate)*

<input type="checkbox"/> FCA Application support plus compliance support	£1,000 one off application fee, plus £30 pcm pre-authorisation, then moving to £60 pcm post-authorisation. VAT is charged at the standard rate on all figures shown.
<input type="checkbox"/> Ongoing compliance support only	£60 pcm +VAT at the standard rate

**Limited Permissions Support – level of service required** *(please tick as appropriate)*

<input type="checkbox"/> FCA Application support plus ongoing compliance support	£300 one off application fee, plus £10 pcm pre-authorisation, then moving to £25 pcm post-authorisation. VAT is at the standard rate on all figures shown.
<input type="checkbox"/> Ongoing compliance support only	£25 pcm +VAT at the standard rate

**Name of contact to be registered with this service** *(if different to the authorised signatory below)*

Name:	Email address:
Telephone:	Mobile:

**Declarations** *(please complete as appropriate)*

<input type="checkbox"/> I understand that my Direct Debit will commence on 27th of the month following engagement. Fees for application support will be taken by Direct Debit on the 27th of the month following submission of the completed application.		
<input type="checkbox"/> I have read and understand the Terms of Business applicable to my membership. (See: <a href="http://www.consumercreditcentre.co.uk/terms-conditions">www.consumercreditcentre.co.uk/terms-conditions</a> )		
Your signature:	Position in firm: <i>(Principal/Director/Partner/Other)</i>	Date:

The Consumer Credit Centre, as part of SimplyBiz Services Ltd, will hold information about you, your advisers and all your dealings with us on our database for the purposes of: administering our services, maintaining our relationship, including providing a more personal level of service to you; improving customer care, research and analysis, marketing our own products and services, legal and regulatory reasons. We will retain information for a reasonable period and we may share information about you within SimplyBiz and with carefully selected third parties for the purposes listed above (in the UK and abroad) and for enabling third party product providers to provide you with financial product details. By providing us with the relevant contact details for fax, mobile phone and email you consent to contact by these methods. For more detail as to the use of your personal information and information on how to opt out from receiving third party marketing communication, please see the 'Terms of Use and Privacy Policy' at [www.consumercreditcentre.co.uk/](http://www.consumercreditcentre.co.uk/).

## Information about your firm (please complete and tick as appropriate)

Your firm's main business activity:	<input type="checkbox"/> Retail Finance	<input type="checkbox"/> Commercial Finance Broking	<input type="checkbox"/> Broker HP & Leasing	<input type="checkbox"/> Pawn Broking
	<input type="checkbox"/> Home Collect Credit	<input type="checkbox"/> Unsecured Lending	<input type="checkbox"/> Other (please specify)	
Your firm's main customer base:	<input type="checkbox"/> General Public	<input type="checkbox"/> Agriculture & Farming	<input type="checkbox"/> Electrical & Plumbing	<input type="checkbox"/> Green Deals (Solar, Wind etc)
	<input type="checkbox"/> Home Improvements	<input type="checkbox"/> Retail & Dispensers	<input type="checkbox"/> Property Development & Construction	<input type="checkbox"/> Marine & Aviation
	<input type="checkbox"/> Vehicles & Machinery	<input type="checkbox"/> Education & Training	<input type="checkbox"/> Other (please specify)	
What service/s does your firm offer?	<input type="checkbox"/> Unsecured Lending	<input type="checkbox"/> Secured Lending	<input type="checkbox"/> Commercial Finance	<input type="checkbox"/> Bridging
	<input type="checkbox"/> Invoice Factoring	<input type="checkbox"/> Regulated Buy-to-Let	<input type="checkbox"/> HP	<input type="checkbox"/> Leasing
	<input type="checkbox"/> Other (please specify)			
How many sales personnel does your firm employ?				
What is your firm's total number of customers?				
What is your firm's annual turnover?		£		
What is the total amount of lending you expect to write/refer in the next 12 months?		£		
What is your average deal size?		£		
When is your firm's year end?				

## Which method of sale does your firm intend to use and what will each method of sale be as a percentage of total sales annually?

Method of sale	Approx % of total sales
Face-to-face	
Telephone sales	
Internet based sales	
Postal	
Other	

## How does your firm source its customers/clients and what will each source be as a percentage of total sales annually?

Method of sale	Approx % of total sales
Website/Digital advertising	
Third parties	
Lead Generator	
Word-of-mouth/Recommendation	
Other	

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

- If there are any changes to the amount, date or frequency of your Direct Debit SimplyBiz Services Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request SimplyBiz Services Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by SimplyBiz Services Ltd, your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when SimplyBiz Services Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## Direct Debit Mandate

Instruction to your Bank or Building Society to pay by Direct Debit.

Please fill in all details and return to:  
SimplyBiz Services Ltd, Fintel House, St Andrew's Road, Huddersfield HD1 6NA



Originator's Identification Number

8	1	4	6	9	7
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### 1. NAME AND FULL POSTAL ADDRESS OF YOUR BANK OR BUILDING SOCIETY

To: The Manager

Bank/Building Society

Address:

Postcode:

### 2. NAME OF ACCOUNT HOLDER(S)

### 3. BRANCH SORT CODE

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### 4. ACCOUNT NUMBER

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### 5. REFERENCE NUMBER

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### 6. INSTRUCTIONS TO BANK OR BUILDING SOCIETY

Please pay to SimplyBiz Services Ltd, Direct Debit from the account detailed on this instruction subject to the safeguards assured by the Direct Debit guarantee. I understand that this instruction may remain with SimplyBiz Services Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature: X

Signature: X

Print name:

Print name:

Date of signature:

Date of signature:

BANKS AND BUILDING SOCIETIES MAY NOT ACCEPT DIRECT DEBIT INSTRUCTIONS FOR CERTAIN TYPES OF ACCOUNTS.